

IMPORT EXPORT CODE (IEC)

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The first requirement before you start an import/ export business in India is to obtain an IEC. An IEC is necessary for import/export of goods. In case the import/export is of services or technology, IEC is required in only limited circumstances, when import/export is in 'specified services' or 'specified technologies', i.e. services or technologies in which international trade is restricted by the Government of India as they pertain to national security, such as dealing in nuclear weapons, automatic guns, etc.

IEC is not required under the following circumstances:

- 1 Import/export of goods for personal use, which is not connected with trade, manufacture or agriculture.
- 2 Import/export by government ministries and departments, and certain notified charitable organizations.

Details required for export import license (IEC)

In case of proprietorship

- 1 PAN Card
- 2 Bank Certificate - should be one obtained from a nationalized bank - from a current account in the name of the concern - photo to be pasted on it and attested by the manager. (specimen shall be attached to your mail)

In case of partnership

- 1 PAN card taken in the name of partnership
- 2 Bank certificate from the current account of the partnership firm - managing partners photo to be pasted and attested by the bank manager
- 3 Copy of the deed
- 4 Consent letter from all the partners to take IEC

In case of Private/Public Limited Company

- 1 PAN card taken in the name of company
- 2 Bank certificate from the current account of the company - managing directors photo to be pasted and attested by bank manager

Other details required

- 1 Name, age, father's name and residential address of the applicant/partners/managing director
- 2 Name, door number, full address of the concern/partnership firm/company
- 3 Residential phone number and personal email id of the proprietor/managing partner/MD
- 4 Office phone number and email id
- 5 Proprietor/managing partner/managing director seal
- 6 In case of manufacturing entity - i) central excise certificate if there ii) SSI or MSME certificate from District Industries Centre

Note: we shall collect extra details required at the time of documentation

CONTACT US



+91-9846 101 232
+91-9916 530 110



contact@mslegalassociates.in



18 00 212 22 07
(TOLLFREE NUMBER)