



## **Documents required for VAT /Sales Tax /Tin Number/CST**

For Registration of Vat/Sales Tax/Tin Number the following Documents and Information Required.

### **Vat Or Sales Tax Or Tin Number For Proprietorship Concern (Single Person):**

Name Of The Firm To Register As Proprietorship  
Pan Card of Proprietor

Address Proof.

Office electricity Bill.

2 Photos.

Rental Agreement.

Bank account Statement (Updated Saving or current for 3 months ).

### **Vat or Tin or Sales Tax Registration for Partnership Firm**

Pan Card of Partnership Firm.

Id and Address Proof of all partners.

Office electricity Bill.

2 Photos of Each Partner.

Rental Agreement.

Bank account Statement -Updated Saving or current for 3 months

## **Vat Or Sales Tax Or Tin Number For Private Limited Company :**

Pan Card Of Private Limited Company.

Incorporation Certificate Of Private Limited Company.

Moa,

Aoa,

Form 18.(New Form As per Act 2013- Inc- 22)

Form 32.(New Form As per Act 2013- Dir- 12)

Id and Address Proof of all Directors.

2 Photos of Each Director.

Rental Agreement.

Bank account Statement for 3 months .

Resolution By the Board Of Directors To Avail The Registration From  
Commercial Taxes

If Company Want to Register Vat/Tin/Sales Tax in Other States Then The  
Company Has to Provide Local Person Pan, Photo and address Proof, who is  
Responsible to sign on behalf of the Company, And Resolution By the Board is  
also required Stating Authorization to local Person on Behalf of Company